

# Tools for Schools Phase II - Indoor Air Quality

## Follow-up Action Plan for Site Based



Rickards Middle

2121

81.2 67 452

Principal: Mr. Ronald Forsman

Walkthrough Date: 5/17/2005

Temp RH Co2  
Outside Measurements

| Room | Priority | Responsible | Response  | Recommendation   |
|------|----------|-------------|---|--|
| 071N | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.         | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 071N | 2        | Site Based  | Slight dust accumulation was observed on environmental surfaces at the time of assessment.          | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 071N | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.                                 | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 071N | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.         | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 071N | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                    | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 071N | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                    | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 084  | 2        | Site Based  | Stained ceiling tiles.  | Facilities serviceperson to replace stained ceiling tiles.   |
| 105  | 2        | Site Based  | Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates. | Facilities serviceperson should monitor this room.   |
| 105  | 2        | Site Based  | Stained ceiling tiles.  | Facilities serviceperson to replace stained ceiling tiles.   |
| 105  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                    | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 105A | 2        | Site Based  | Temperature was low at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 105B | 2        | Site Based  | Slight dust accumulation was observed on environmental surfaces at the time of assessment.          | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 105H | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.                                 | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 106  | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.         | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 106  | 2        | Site Based  | Ceiling tiles broken, damaged or missing.   | Facilities serviceperson to replace damaged ceiling tiles.   |

| Room | Priority | Responsible | Response   | Recommendation   |
|------|----------|-------------|--|--|
| 106  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                                   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 106  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                                   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 106A | 2        | Site Based  | Temperature was low at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 106A | 2        | Site Based  | Slight dust accumulation was observed on environmental surfaces at the time of assessment.                         | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 106A | 2        | Site Based  | Temperature was low at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 106A | 2        | Site Based  | There appears to be an issue regarding daily trash removal practices. Food identified in the trash can.            | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 106A | 2        | Site Based  | Temperature was low at the time of assessment.   | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 106A | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.                        | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 108  | 2        | Site Based  | Temperature was low at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 108  | 2        | Site Based  | Temperature was low at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 109  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 111  | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.  | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 111  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. Stuffed animals on teachers desk. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 111  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.                                   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 112  | 2        | Site Based  | Ceiling tiles broken, damaged or missing.  | Facilities serviceperson to replace damaged ceiling tiles.   |
| 113  | 2        | Site Based  | Dust and debris identified in locker room and showers at the time of assessment.                                   | Facilities serviceperson to replace soiled ceiling tiles.  |
| 114  | 2        | Site Based  | Dust and debris on ceiling tiles.  | Facilities serviceperson to replace soiled ceiling tiles.  |

| Room | Priority | Responsible | Response   | Recommendation   |
|------|----------|-------------|--|--|
| 115  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 118  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 118  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 119  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 119  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 137  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 137  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 140  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 140  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 143  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 143  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 144  | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.              | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 146  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 146  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 146  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 151  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |

| Room | Priority | Responsible | Response   | Recommendation   |
|------|----------|-------------|--|--|
| 151  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 152  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 153  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 153  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 153  | 2        | Site Based  | Temperature was low at the time of assessment.                                   | Facilities serviceperson should monitor this room.   |
| 153  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 154  | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 154  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 154  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 154C | 2        | Site Based  | Supply and return vents closed at the time of assessment.                        | Facilities serviceperson to open supply and return vents.  |
| 154C | 2        | Site Based  | Stained ceiling tiles.   | Facilities serviceperson to replace stained ceiling tiles.   |
| 162  | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.              | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 166  | 2        | Site Based  | Temperature was elevated at the time of assessment.                              | Facilities serviceperson should monitor this room.   |
| 167  | 2        | Site Based  | Dust and dirt accumulation on floor. Floor needs wax.                            | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 175B | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.              | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 175B | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders. | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |

| Room | Priority | Responsible | Response  | Recommendation   |
|------|----------|-------------|---|--|
| 183  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 186  | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.                         | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 186  | 2        | Site Based  | Temperature was low at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 186  | 2        | Site Based  | Temperature was low at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 186  | 2        | Site Based  | Temperature was low at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 186  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 190  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 190  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 190A | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 190A | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 190A | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Facilities serviceperson should monitor this room.   |
| 190A | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 190A | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 199  | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 199  | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment. | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |

| Room | Priority | Responsible | Response   | Recommendation   |
|------|----------|-------------|--|--|
| 199  | 2        | Site Based  | Temperature was elevated at the time of assessment.  | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 199  | 2        | Site Based  | Temperature was elevated at the time of assessment.  | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 202  | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.  | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 202A | 2        | Site Based  | Dust and dirt accumulation on floor.   | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 202A | 2        | Site Based  | Temperature was elevated at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 202A | 2        | Site Based  | Temperature was elevated at the time of assessment.  | Facilities serviceperson should monitor this room.   |
| 202A | 2        | Site Based  | Slight dust accumulation was observed on environmental surfaces at the time of assessment.   | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 202A | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.  | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 202A | 2        | Site Based  | General cleanliness of the room at the time of assessment was not acceptable.  | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 202A | 2        | Site Based  | There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe. | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 220  | 2        | Site Based  | Dust observed on supply/return registers at the time of assessment.  | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 220  | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 220E | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 220E | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.   | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 220G | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.  | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |

| Room | Priority | Responsible | Response  | Recommendation   |
|------|----------|-------------|---|--|
| 220M | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment. | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 277C | 2        | Site Based  | Stained ceiling tiles.  | Facilities serviceperson to replace stained ceiling tiles.   |
| 277C | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 277C | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 278  | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 278  | 2        | Site Based  | Dust and dirt accumulation on floor. Floor needs wax.                                       | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 503C | 2        | Site Based  | Temperature was elevated at the time of assessment.   | Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. |
| 503C | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 503C | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |
| 617C | 2        | Site Based  | Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment. | Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.   |
| 646C | 2        | Site Based  | Dust and dirt accumulation on floor. Floor needs wax.                                       | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 646C | 3        | Site Based  | This is a general issue requiring approved communication among all stakeholders.            | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.   |

| <b>Room</b> | <b>Priority</b> | <b>Responsible</b> | <b>Response</b>  | <b>Recommendation</b>  |
|-------------|-----------------|--------------------|--|--|
| 672C        | 3               | Site Based         | This is a general issue requiring approved communication among all stakeholders.           | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 672C        | 3               | Site Based         | This is a general issue requiring approved communication among all stakeholders.           | Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. |
| 927C        | 2               | Site Based         | Dust observed on supply/return registers at the time of assessment.                        | Site based administration should address general cleanliness with facility serviceperson staff.  |
| 927C        | 2               | Site Based         | Slight dust accumulation was observed on environmental surfaces at the time of assessment. | Site based administration should address general cleanliness with facility serviceperson staff.  |